



# TRAINEESHIPS

**‘Where people and learning come together’**

# WHAT ARE THE BENEFITS?

## Employer

- \$4000 - Government incentives (full time trainee)
- \$1500 - Government incentives (Part time trainee)
- Full on-the-job training
- No recruitment costs
- Increased staff loyalty & retention
- Customised training for the job
- One off cost of \$1550

## Trainee

- Learn while you earn an income
- Supportive, flexible environment
- All on the job training/mentoring
- Nationally Recognised Qualification
- No tuition fees
- Receive customised training
- Greater career opportunities

## WHY MANTRA?

We hold the key to good staff and great service by:

- Helping your business grow
- Matching the right people to the right position
- Personalised training to suit the individual and organisational needs
- Innovative, flexible and supportive, achieving successful outcomes!
- We walk the talk, employing trainees for the past 6 years with a 97% success rate
- Team Mantra are committed, professional, and dedicated to the success of your team...Just ask our students!



## Added Bonus!!!

All Trainees enrolled with Mantra Training & Development have access over 30 short courses, these include:

- Time Management
- Conflict resolution
- Managing Stress
- Leadership Development
- Business Etiquette
- Communication skills
- MYOB



**Note: Access to our scheduled courses only for face to face training. Access to online courses is 24/7 with a promotional code provided once registered as a student.**

Let us take care of the administrative process & set the Trainee up for success



Identify the needs of the Organisation + Match the qualification to the position



**PROCESS**

Mantra have a 97% success rate



Select the course content in line with future and current needs

Sign up and Induction with RTO, ACC, Employer & Trainee



Commence of Work



## WHICH QUALIFICATIONS?

- Certificate II and III in Business
- Certificate III and IV in Business Admin
- Certificate II, III, IV in Financial Services
- Certificate IV in Business
- Certificate IV in Sales or Marketing
- Certificate II in Information Digital Media and Technology
- Certificate III in Information Digital Media and Technology
- Certificate IV in Leadership and Management
- Certificate IV in New Small Business
- Certificate IV in Training & Assessment
- Diploma in Leadership and Management (Dual Qualification)



*Ask us about other qualifications that may be suitable for your business*

## SUCCESS STORIES

**Courtney's story** – Courtney had spent a number of years in retail, frustrated that she was not building a career path that could provide a solid future. After moving to Canberra to be with family Courtney decided to go into business administration, and within 3 weeks of submitting her resume Courtney commenced her Traineeship with Mantra Training & Development. Courtney is well on her way to completing her Certificate III in Business Administration. Our business received \$4000 in Employer Incentives and a great asset to our Company.

**Shayne's story** – Shayne was unemployed for some time after leaving the Navy. He struggled to get work as he didn't have current qualifications to suit civilian life after many years in Defence.

We had a workplace that was looking for an admin person to assist with organising a busy office. Shayne was interviewed and matched the role perfectly. Shayne is now progressing well into his Certificate IV in Business Administration.

The organisation received the \$4000 incentive as well as \$7500 worth of wage subsidies for the next 26 weeks.

# 4DATA

## OUR CLIENTS



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